

St. Paul's United Church of Christ, Amityville
Consistory Meeting Minutes
April 3, 2024

Present – Curt Clifford, Marlene Dadey, Peter Dadey, Debbie Davis, Brenda Haas, Autumn Herbst, Jackie Hertzog, Judy Leister, Kay Nyman, Linda Okuniewski, Heidi Pennypacker, Marsha Pingitore, Doug Reinert, Marianne Reinert, Michele Ross, Martha Sitler, Carol Sterner, Kathy Weller, Rich Zuber, Pastor Steven
Devotions were given by Martha Sitler.

President Curt Clifford called the meeting to order at 7:00 p.m. Quorum established.

Approval of Minutes

MOTION: Approve meeting minutes of February 7, 2024, as presented.

MOTION BY: Marianne Reinert

SECOND: Judy Leister

VOTE: All in favor

MOTION: Approve meeting minutes of March 7, 2024, as presented.

MOTION BY: Jackie Hertzog

SECOND: Autumn Herbst

VOTE: All in favor

Pastor's Report

Pastor Steven Simpson

- Report was emailed.
- Pastor Steven noted that he recently had a Zoom meeting with Rev. Cean James regarding the next steps in our Natural Church Development process. We have noted many examples of members reaching out to the community, including "Bring a Friend" Sunday, the Ladies' Night Out, and the Egg Hunt where we asked parents how they heard about the event. Facebook was the most frequent answer. Rev. James suggested we conduct a follow-up congregational survey next fall
- Pastor asked for a volunteer to attend the Covenant Association Spring Meeting on 4/28. Marsha Pingitore tentatively accepted.

Secretary's Report/ Correspondence

Martha Sitler. Secretary

- No report

Treasurer's Report

Peter Dadey, Treasurer

	<u>March 2024</u>	<u>Full Year 2024</u>
Income	\$ 45,243	122,584
Expenses	38,416	130,510
Surplus/(Deficit)	6,827	(7,926)

Capital Campaign to Date

Cash received \$44,239

Pledges to date 78,835 of which \$34,875 has been received.

Total raised to date (including church and Home Association) \$158,885

President's Report

Curt Clifford, President

- President Clifford shared correspondence from Berks County Community Foundation about an upcoming workshop for area churches with historic buildings to learn about fundraising for preserving their structures. Curt assigned Jackie Hertzog to find an elder to attend.

High Priority Business

- Curt welcomed Ken Biles, Chairperson of the Security Committee who stated that the committee which has been inactive since COVID, has recently met and would like to resume educating the congregation and other users of the facility about the importance of fire safety and holding regular fire drills.

MOTION: To give the Security Committee permission to provide printed and verbal instructions on how to safely evacuate the building in case of a fire or other emergency and to schedule and hold 2 fire drills in 2024.

MOTION BY: Marianne Reinert

SECOND: Kay Nyman

VOTE: All in favor

Committee Reports

Budget, Finance & Stewardship

Alan Ross, Committee Chair

- No report

Capital Campaign

Richard Zuber, Committee Chair

- Rich reported that the Committee met last week.
- Letters have been mailed to 30 area businesses requesting contributions toward our HVAC Project.
- A suggestion was made to put out posters and donation boxes at the Turkey Supper.

Christian Education

Judy Reitz, Committee Chair

- No report

Church and Ministry

Richard Zuber, Committee Chair

- No report

Evangelism

Linda Okuniewski, Heidi Pennypacker Committee Co-Chairs

- Report emailed.
- Linda highlighted the very successful Ladies' Night Out and the Community Easter Egg Hunt – attendance estimated at 350!
- The next meeting will be held on May 9.

Facilities

Brian Casner, Committee Chair

- In Brian's absence, Doug Reinert reported that the new electronic signs are up, the one on Weavertown Road is working, but we are waiting for Conrad Electric to run the line to the sign on 662.
- The Committee members will remove the window A/C units and replace the windows in the Sunday School/Office wing. There are 4 window Air Conditioners that can be donated to flood victims through the Berks Disaster Fund.
- Two contractors have been invited to submit bids to remove the deteriorating awning over the lower exit from the 1963 building.
- Wayne Elser has checked the damage to the overhanging roof at the ramp exit and will repair it.

Fellowship

Judy Leister, Committee Chair

- Report emailed.
- Thanks to all who brought soup, bread or desserts for the Lenten programs.
- We are preparing for the brunch following worship on April 21.

HVAC

Kay Nyman and Judy Leister, Committee Co-Chairs

- Report emailed
- Installation of the LG Mini Split Heat Pumps is complete and has passed Amity Township final inspection.
- A reminder that we MUST call Leibold for any issues or problems with the units.
- The FLMC Dining Room unit is scheduled to arrive in the next week and work will begin on Monday, April 22 and should be completed by May 13.

Missions

Carol Sterner Committee Chair

- Report emailed.
- Carol reported that Pastor Bryan Koch will be the guest speaker in worship on April 21 and will also speak at a luncheon following the service.
- Mission Committee members are purchasing items for the Caring Closet which serves the students in the Daniel Boone School District. Needed items include sweatshirts, sweatpants, shampoo/ conditioner, body wash, deodorant, laundry soap and dryer sheets.
- These items will be collected at our next meeting on April 25.

Sabbatical

- Pastor Steven will begin the Preaching Classes for Lay Preachers this month.
- Next meeting will be April 22 at 5:30.

SPLASH

Marianne Reinert, Committee Chair

- Marianne reported that the annual state inspection took place in March, and we did very well.
- The state has now added a requirement that the SPLASH Program must have a Plan of Continuity, which Marlene has now completed.

Technology Committee

Kay Nyman, Committee Chair

- Report emailed.
- Kay reported that the committee met on 3/18.
- They are looking at WiFi hearing assistance devices for both the sanctuary and the FLMC.
- The next meeting is scheduled for April 15.

Turkey Supper

- Doug Reinert reminded everyone that the Supper is this Saturday, April 6.

Worship and Music

Michele Ross, Committee Chair

- No report.

Youth Committee

Lori Falstich, Committee Chair

- No report

Deacons

- Martha reported that several deacons and elders have been helping two church families with packing and cleaning tasks.

Elders/ Spiritual Council

- No Report

Other Committee Reports

- **Guldin Trust** – Judy Leister read a thank you note from Ty Reinert.
- **Scouts** – Kathy Weller announced the Scout Spaghetti Dinner at the Church on April 20 and the Yard Sale in our parking lot on May 11.
- **Ladies Aid** - has agreed to pay the \$750 cost to have the FLMC kitchen deep cleaned, but will wait until the HVAC work in there is completed.
- Kathy Weller also noted that we are waiting for a quote on waxing all the tile floors.

Old Business

Rich Zuber again suggested that the church create a maintenance schedule for all the systems and equipment and to have things checked and repaired regularly instead of waiting for emergency service.

New Business

Marlene Dadey pointed out that our Financial Secretary Sara Lambert finds it very difficult to close out the financial records for the month and complete the report for Consistory meetings when they fall near the beginning of a month. Consistory used to meet on the last Wednesday of the month, but that resulted in our receiving outdated information. It was suggested that we move our May meeting date to the second Wednesday.

MOTION: To change the meeting date for the May meeting from May 1 to May 8.

MOTION BY: Martha Sitler **SECOND:** Autumn Herbst **VOTE:** All in favor

- **The next meeting will be held on Wednesday, May 8. This is the SECOND Wednesday rather than the first to provide more time to reconcile the accounts and prepare the monthly statements for our meeting.**
- **Devotions** – for that meeting will be given by Kathy Weller.

Expenditure Approvals – (Unbudgeted or >\$500)

- **MOTION:** Approve Worship and Music Committee payment request as follows:
\$800 to Allen Organ for 1 year warranty.
\$741 to CCLI for Music Copyright, Streaming License and Song Select for 1 year.
- **MOTION:** Approve Facility Committee payment request as follows:
\$1290 to Berkshire Systems for alarm system.
- **MOTION:** Approve HVAC Committee payment requests as follows:
\$23,000 to Leibold – deposit for FLMC equipment
\$41,500 to Leibold – balance due on office wing work

MOTION BY: Richard Zuber **SECOND:** Doug Reinert **VOTE:** All in favor

Adjournment:

- At 8:33 pm.
MOTION BY: Jackie Hertzog **SECOND:** Richard Zuber **VOTE:** All in favor

Respectfully submitted,

Martha Sitler
Secretary