

St. Paul's United Church of Christ, Amityville
Consistory Meeting Minutes
February 6, 2019

Present - Ken Biles, Harriet Boyer, Joe Ceklosky, Gail Clifford, Peter Dadey, Naomi Dublanica, Chad Gaiser, Autumn Herbst, Michelle Kehoe, Priscilla Knerr, Beth Krause, Judy Leister, Katie Loomis, Ed Merkel, Melissa Millard, Brenda Nonnemaker Linda Okuniewski, Marsha Pingitore, Doug and Marianne Reinert, Judy Reitz, Brian and Connie Riker, Alan Ross, Carol Sterner, Kurt Stork, Kathy Weller, and Pastor Steven.

President Connie Riker called the meeting to order at 7:00pm.
Alan Ross led devotions.

Pastor's Report

- Pastor Steven explained monthly report was sent. He highlighted his 11 hospital visits, 9 new member's attending class, and his visit to the new knitting club.

President's Report

Connie Riker, President

- C. Riker called for vote to appoint Michelle Kehoe as Recording Secretary, all were in favor.
- Read correspondence from Junior Troop #1156 thanking church for use of kitchen for pie fundraiser.
- March & April Consistory Meeting moved to Thursday due to Lent.
- Thanked members of consistory and explained her goal to be transparent and open. Expressed her hope for committees to work together and the feeling of a church family.
- Asked D. Reinert about electronic sign at back of church being struck. D. Reinert stated he had information in his report.

Approval of Minutes

MOTION: Approve the January 2, 2019 meeting minutes as corrected.

MOTION BY: B. Riker **SECOND:** J. Reitz **VOTE:** All in favor

Treasurer's Report

Peter Dadey, Treasurer

	<u>Jan. 2019</u>	<u>2019 YTD</u>
Income	\$28,416	\$28,416
Expenses	\$41,285	\$41,285
Surplus/ (Deficit)	(\$12,869)	(\$12,869)

- A. Ross explained Church Financial Secretary is working on clarifying accounts.

Budget & Finance

Diane Kopec, Committee Chair

- C. Riker gave report for D. Kopec who was unable to attend.
- 2018 revised figures are: Revenue was \$481,119.88, expenditures were \$471,570.92 for a surplus of \$9,548.96.
- Reviewed the 2018 financial reports, comparing budget to actual income and expenses and Reviewed the 2019 budget.
- Church and Ministry requested that the Budget and Finance Committee discuss the possibility of using part of the 2018 surplus to fund a part-time visitation pastor. Discussion was held and a motion was made and passed by the committee to use \$5,000 of the 2018 surplus to fund a part-time visitation pastor should that occur.

- C. Riker stated that Kaitlyn Keller had requested \$100 for her mission trip. \$995.00 was given by church members to be used as follows: \$400 to organization that sponsored mission trip and \$595 for trip costs.

Christian Education (“CE”)

Priscilla Knerr, Committee Chair

- No report.

Church and Ministry

Marianne Reinert, Harriet Boyer Committee Co-Chairs

- M. Reinert stated the committee met in January.
- Updated the list of employees and their Church & Ministry contact person.
- Worked on choosing a representative for Pastoral Relations Committee.
- Reviewed Church committees and who they work with on church staff.

Evangelism

Kathy Weller, Committee Chair

- K. Weller stated that new member classes are being held each Sunday in February – 9 members attending. Committee Chairs were asked to attend February 17 to discuss what their committees are.
- Ladies Night Out is being held in Fellowship Hall Friday February 8, approximately 40 women are signed up.
- Discussed church’s presence at Amity Township 300th Anniversary Jamboree May 18 @ Community Park. Committee would like to have historical information for St. Paul’s to share with community.
- Next combined meeting with Missions Committee March 27, Evangelism Committee April 9.
- Coffee and Conversation next meeting March 3.
- Asked if there was another committee to work on Church pictorial 2020.

Facilities

Doug Reinert, Ed Merkel, Committee Co-Chairs

- D. Reinert reviewed expenses that were approved last spring – replacement for chimney insert \$3,049.00 and expenses approved October 2018 – Heater covers \$3,800.
- Contacted HVAC Company to repair heaters in back of sanctuary.
- Stated he was aware of damage to sign at rear entrance; working on fixing damages.

Fellowship

Melissa Millard, Beth Krause, Committee Co-Chairs

- M. Millard stated she contacted Kim Albiser, new member interested in the Fellowship activities.
- Volunteers are needed to bring in soup for Lenten services. Sign-up sheet passed.
- Sign-up sheet to bring snack for Fellowship Hour passed.

Missions

Marsha Pingitore, Brenda Nonnemaker, Michelle Ross, Committee Co-Chairs

- B. Nonnemaker shared that members of the Evangelism Committee attend the first half of Missions meeting, this is done on a bi-monthly basis. With Evangelism we discussed the plans for ladies’ night; scheduled for February 8th at 6:00, we are watching the Liz Curtis Higgs DVD, each woman is asked to bring a wrapped gently used book to exchange.
- M. Pingitore stated that Jesse Seneca will be a guest speak at a women’s conference on Saturday, April 13th from 8:30 – 3:00 the ticket price is \$25.00 and pre-registration is required. Tickets will be distributed among churches in our area. Ticket funds will be used to provide light breakfast and lunch. A committee has been formed to prepare for the event.
- B. Nonnemaker stated the next coffee & Conversation date is Sunday March 3rd at 9:15. Going forward it will be held bi-monthly to allow us to complete items from previous meetings.
- Food Pantry Hours of availability are still being discussed. During February’s mission meeting we will visit the food pantry.

- Mission Work includes reaching out to Liz Graybill to find out about dates for Veterans making a difference. Would like to set up a time to visit. Community Outreach what can we do as a church that is more “Hands On” mission work. Mission Trip Birdsboro – Meetings are taking place; Assistance forms will be out mid-February.
- Women’s bible study being led by Carol Sterner, has completed 4 weeks and still have a few more to go. We will not start another bible study until after Lent.
- Kerry Kuhn is leading a Bible basics class, using the NIV study bible.

SPLASH

Gail Clifford, Committee Chair

- G. Clifford stated that the SPLASH board met on Monday, January 28, 2019.
- SPLASH board reviewed financial statement: Based on accounting posting adjustment for 2018 the total income is \$108,131 and the *net income is \$56,685*. Total revenue for the years 2011-2018 is \$343,139.
- G. Clifford read a few notes SPLASH has received from parents of our SPLASH students:
 - “My daughter loves it here, and, having experienced problems at another childcare center, we are thrilled she is enjoying it. They take care of the kids as they were their own. I appreciate that there is NO DRAMA...”
 - “If you have tried the rest, now try the best!” Family like atmosphere, homework help, patience and loving environment. My son never wants to be picked up early from SPLASH. He would sleepover night if he could.”
 - “It’s such a friendly environment and my son is treated like family.”
- SPLASH Board and Staff are preparing for annual inspections: Fire Training for staff and board – Feb. 4, 2019; Annual credit hours due dates presented to staff and board; Health Assessment due dates presented; First Aid/CPR workshop – date to be set for May; Background and Child Abuse and Fingerprinting dates presented; Mandated Reporter Training due 2020 for all.
- Board reviewed Emergency Preparedness Plan and no changes were made.

Security Committee Report

Ken Biles, Committee Chair

- K. Biles gave report about Church Fire Drill. 8:00am Church Service exited building in 70 seconds and 10:30am exited building in 60 seconds. Sunday school classes – 1st floor exited in 35 seconds and 2nd floor exited in 33 seconds. FMLC basement had issue with evacuation plan that created a bottleneck of people and took over 2 minutes to exit. The evacuation plan was changed to improve exit time.
- K. Biles stated committee discussed offering CPR Classes. Classes would be \$35.00 per person, 10-12 per class. No dates scheduled.
- K. Biles spoke with Amity Township Police Chief Smith. Reviewed the committees suggested intruder responses with him.
- Security Committee looking into adding cameras, locking church doors during service, and placing volunteers at entrances during services.
- Marlene Dadey meeting with Security Company about installing key pads for exterior doors.

Stewardship

Kurt Stork, Committee Chair

- No report.

Technology Committee

Joe Ceklosky, Committee Chair

- J. Ceklosky stated Tech committee will provide church based email addresses for the president and vice president positions using people's personal names. These people are serving roles in the church and thus represent the church in their communications. Emails will not transition from one person to another when roles change within the church. Anyone serving on the consistory or a chairperson can request a church based email if wanted. People using a church based email must always remember their communications using this account represent St. Paul's UCC Church.
- To ensure continuity in maintenance, Tech committee will reach out to Charlie Pennypacker for the website hosting contact information and billing information. Transition to Sue Ceklosky (webmaster).
- To ensure continuity in maintenance, we will reach out to Charlie Pennypacker for the domain name (stpaulsuccamity.org) contact information and billing information. Transition to Joe Ceklosky (GSuite administrator).

Worship and Music

Judy Reitz, Debbie Davis, Committee Co-Chairs

- No report.
- Next Meeting February 21, 2019 to plan Lenten services.

Youth Ministry

Mitch Racine, Youth Leader

- C. Riker reviewed report from M. Racine.
- Youth Groups saw really good turn outs in January! We also had lots of help from volunteers to keep the busy month going well.
- Worshiphouse Kids - Grades 2-7. This group met on Jan 27 after taking a break during play practices last fall. Good group with lots of energy. Thank you, Priscilla for volunteering that morning!
- Outreach - Our next Hope Rescue Mission serving night was canceled due to weather in Jan. We will reschedule soon. We are helping occasionally at Amity Manor. First Tuesday of each month. We are starting to plan for the School assembly and outreach week for fall this year.
- Future Events Coming - Winter Jam is Feb 14th. Thousands will gather for an evening of worship in Reading. We got 35 tickets and are currently sold out again this year. This will be our 5th Winter Jam trip as a group.
- Miscellaneous - New Youth Room – The wall came down on a Saturday a few weekends ago. We had some awesome help from the youth group families. A big thank you to Brian and Mark for leading the crew. Finish work will start soon.
- Some more people are showing interest on coming into the committee. Could lead to finding a replacement chair or co-chairs. Our next committee meeting is Feb 18th at 7pm.
- M. Reinert asked about planning a trip to a Reading Phillies game.

Deacons

- No report.

Elders

- No report.

Other Committee Reports

- B. Riker reviewed the Youth Relocation Room Report. Stated that the wall between the rooms which have been designated for use by the Youth Group has been removed to a point even with the bathroom walls. This was done to give a visual as to the size of the newly created room and the size of the proposed Splash closet.

Old Business

- B. Riker will provide devotions at March 7, 2019 meeting.

New Business

- Pastor Steven spoke about the church parsonage repairs. Due to basement flooding repairs to walls and painting are being done. Fireplace repairs are being done to fix leaks. Repairs are covered by Church insurance.
- B. Nonnemaker asked about having a Committee Fair at church to provide church members with information about church committees.
- B. Nonnemaker asked if information for Church's Annual Meeting could be provided sooner, a few weeks prior to meeting. This would give church members time to review and ask questions. C. Riker stated that the by-laws state information is to be completed 2 week prior. She suggested it needs to be advertised when available.
- K. Loomis stated that over 12,000 cars pass church daily, suggested changing the digital sign message to market to those people.

Expenditure Approvals

- Approve Splash, VBS, Office, Christian Education, and Custodial payment requests as follows:
 - \$75.00 – SPLASH annual course requirements for staff members
 - \$80.00 – SPLASH annual fire training requirement for staff and board members
 - Up to \$250.00 – SPLASH snacks/supplies
 - \$63.93 – VBS curriculum digital downloads
 - Up to \$150.00 – VBS supplies
 - \$76.24 – Christian Education Cokesbury curriculum ideas
 - Up to \$150.00 – Christian Education construction paper and supplies
 - \$22.01 – Office envelopes for Memorial Fund
 - Up to \$100.00 – Office copy paper/supplies
 - \$200.00 – Custodial supplies
 - \$45.00 – Church & Ministry clearances for Jessica Miller

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

- **MOTION:** Approve Worship & Music Committee payment requests as follows:
 - \$770.00 – Annual Service contract for organ
 - \$485.00 – Annual Music copyright license renewal

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

- **MOTION:** Approve Youth Ministry Committee payment requests as follows:
 - \$224.37 – Youth Relocation Project

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

- **MOTION:** Approve Technology Committee payment requests as follows:

– \$463.00 – UPS’s & Computer SSD

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

- **MOTION:** Approve Facilities Committee payment requests as follows:

– \$3049.00 – Chapel chimney insert

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

- **MOTION:** Approve Evangelism Committee payment requests as follows:

– \$107.93 – 2019 Christmas Tree Lighting favors

– \$25.00 – Paper products for Ladies Night

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

- **MOTION:** Approve Mission Committee payment requests as follows:

– \$400.00 – El Salvador Child Sponsorship (Annual)

– \$50.00 – Sarah Racine Mission Work (Monthly)

– \$500.00 – Intervarsity Christian Fellowship (Annual)

– \$300.00 – Nad Farnsworth (Quarterly)

– \$210.75 – Facilitators Guide for Women’s Bible Study

MOTION BY: Ed Merkel **SECOND:** Gail Clifford **VOTE:** All in favor

Adjournment:

- The meeting was adjourned at 8:55pm.
- Next Consistory meeting was set for March 7, 2019 at 7:00pm.

Respectfully submitted,

Michelle Kehoe
Secretary