

St. Paul's United Church of Christ, Amityville
Consistory Meeting Minutes
October 31, 2018

Present: Harriet Boyer, Joe Ceklosky, Peter Dadey, Priscilla Knerr, Diane and Paul Kopec, Beth Krause, Judy Leister, Katie Loomis, Ed Merkel, Donna Pennypacker, Mitch Racine, Judy Reitz, Alan Ross, Pastor Steven Simpson, Kathy Weller, Kelly Yanos

President Diane Kopec called the meeting to order at 7:00 PM. The members recited the mission statement, and Kelly Yanos led a brief period of devotions.

Security Committee – *No report*

Pastor's Report:

Pastor Steven and Judy Leister reported that Marie Hausman was admitted to the hospital because of an incident earlier in the day, but her vital signs appear to be satisfactory.

President's Report:

- There were not enough Consistory members in attendance to constitute a quorum.
- The possibility of a merger between the Pennsylvania Northeast and Southeast conferences was discussed at the Covenant Association meeting.

Approval of Minutes:

No additions/corrections to the October 3, 2018, meeting minutes were offered.

Due to lack of quorum, approval of the October 3, 2018, meeting minutes will be deferred to the December meeting.

Treasurer's Report – *Peter Dadey*

	<u>Oct. 2018</u>	<u>2018 YTD</u>
Income	\$28,781	\$382,046
Expenses	<u>\$32,819</u>	<u>\$399,111</u>
Surplus / (Deficit)	(\$ 4,038)	(\$17,065)

Budget & Finance: – *Alan Ross*

- At their last meeting, the Committee reviewed the financial reports through September 30, 2018, and developed a proposed budget to present to Consistory and, subsequently, the Congregation.
- The audit of the 2017 financial records has been completed.

Christian Education ("CE") – *Priscilla Knerr*

- The confirmation class served at the Community Table on October 23.
- A donation of \$500 was forwarded to the Myrtle Beach Elementary school for assistance with expenses from hurricane damage.
- There will be no Sunday School classes on November 18, due to the Annual Meeting.

Church and Ministry – *Harriet Boyer*

The Committee's report was discussed during executive session, and action was taken when regular session was reconvened.

Evangelism – *Kathy Weller*

- The 6 people attending the new members classes will become members on November 18.
- Coffee & Conversation will be held Sunday, November 4.

Facilities - *Ed Merkel*

- Mark Lacy can begin installation of the FLMC windows upon delivery of the windows.
- Halter Landscaping was again retained for winter snow removal service.
- The Committee is researching options for upgrading the parking lot lighting.

Fellowship – *No report*

Missions –*Donna Pennypacker*

- Over 120 walkers, 13 from St. Paul's UCC-Amity, participated in the CROP walk and raised approximately \$5,300.00.
- The Committee is accepting sign-ups for this year's Thanksgiving baskets.
- The next Coffee and Conversation will be held on Sunday, November 4, at 9:15.
- Two members of the Committee are looking into establishing a women's Bible study.
- St. Paul's UCC-Birdsboro will be holding a hoagie sale on November 8 and 9. Ten percent of the proceeds will be donated to St. Paul's UCC-Amity for the food pantry.

Stewardship – *Paul Kopec*

- The Committee will be working on the annual stewardship letter/giving statements mailing.
- Stewardship Sunday is scheduled for November 11.

Technology Committee –*Joe Ceklosky*

- Ironton was able to remotely access the phone system to correct the issue that was preventing Pastor Steven and Marlene Dadey from accessing voicemail messages when they were offsite.
- The Committee's proposed budget was revised to include a new PC for the workroom/financial office.
- The Committee will replace the non-functioning security camera with a working camera to determine whether the malfunction is in the camera or in the wiring.
- The wedding request forms have been updated to include an option to use the soundboard.
- Plans must be finalized to provide personnel to operate the sound system for the Christmas Pageant and the three Christmas Eve services.

Worship and Music – *Judy Reitz*

The Committee seeks families to serve as advent readers.

Youth Ministry – *Mitch Racine*

- Over 2,000 Berks County students attended the Bob Lenz daytime assemblies, 400 came out for the evening outreach programs, and 200 committed their lives to Christ. Over 100 responses were received during the daytime assemblies, 5 of which were reported to school administrators, due to serious child welfare issues.
- The youth bulletin board and Website/app information have been updated.
- Preparations have begun to demolish the wall dividing the two rooms that will comprise the new youth area.

Deacons - *No report*

Elders – No report

Old Business:

Autumn Herbst will lead the December 5 devotions. A light supper will be offered prior to the meeting (6:00 PM)

Executive Session

Consistory recessed into Executive Session at 7:51 PM to discuss the 2019 budget, personnel matters, and the proposed slate of officers for 2019. Anne McLain joined the meeting via speakerphone, and the requirements for quorum were met. Regular session was reconvened at 8:40 PM, and the following motions were presented:

- **MOTION:** Increase Marlene Dadey's base salary by \$5,000.00 retroactive to September, 2018, at which time she had assumed the facility coordinating duties.
MOTION BY: Alan Ross **SECOND:** Harriet Boyer **VOTE:** All in favor
- **MOTION:** Award a \$500.00 training stipend to outgoing financial secretary, Lisa Ricci.
MOTION BY: Alan Ross **SECOND:** Ed Merkel **VOTE:** All in favor
- **MOTION:** Authorize staff Christmas gifts for a cost not to exceed \$900.00.
MOTION BY: Alan Ross **SECOND:** Judy Reitz **VOTE:** All in favor
- **MOTION:** Present the 2019 proposed budget at the November 18, 2018, Annual Meeting for the Congregation's approval.
MOTION BY: Alan Ross **SECOND:** Paul Kopec **VOTE:** All in favor
- **MOTION:** Accept the Nominating Committee's 2019 proposed slate of officers to present to the Congregation for approval at the November 18, 2018, Annual Meeting.
MOTION BY: Priscilla Knerr **SECOND:** Judy Leister **VOTE:** All in favor

New Business/Expenditure Approvals:

- **MOTION:** Approve payment of \$328.60 for defibrillator replacement batteries.
MOTION BY: Ed Merkel **SECOND:** Alan Ross **VOTE:** All in favor
- **MOTION:** Approve Missions Committee payment requests as follows:
 - \$50.00 – Monthly missionary support for Sarah Racine,
 - Up to \$500.00 – Reimbursement for toilet paper provided to Veterans Making a Difference,
 - \$100.00 – Reimbursement for retreat deposit.**MOTION BY:** Donna Pennypacker **SECOND:** Alan Ross **VOTE:** All in favor
- **MOTION:** Approve payment of up to \$42.20 for Upper Room subscription.
MOTION BY: Judy Reitz **SECOND:** : Donna Pennypacker **VOTE:** All in favor
- **MOTION:** Approve Christian Education, Splash, and custodial payment requests as follows:
 - Up to \$300.00 – Splash supplies,
 - \$300 – stipend for Christmas Pageant director,
 - \$108.74 – Community Table meat and paper products,
 - Up to \$200.00 – construction paper, Christmas supplies
 - \$175.00 – custodial supplies**MOTION BY:** Kelly Yanos **SECOND:** Alan Ross **VOTE:** All in favor

Adjournment:

- The meeting was adjourned at 8:46 PM.
- The next meeting of the Consistory of St. Paul's UCC, Amityville, will be held on Wednesday, December 5, 2018, at 7:00 PM.

Respectfully submitted,

Kelly J. Yanos
Recording Secretary